

## **Eureka! Summer Sports/Fitness Program Leader**

### **About Us**

Girls Inc. of Alameda County's mission is to inspire all girls to be strong, smart, and bold. Since our founding in 1958, we have programs that support the unique needs of girls aged 5-18, and, starting in the 1990's, to design and deliver programs using an equity lens, serving those from some of County's least resourced communities, primarily in and around Oakland. Through a K-12 Program Continuum, we empower girls by equipping them to navigate gender, economic, and racial barriers and grow into healthy, educated, and independent adults. All programs are developmentally appropriate, supporting girls' changing needs as they grow. From literacy interventions in elementary school and exciting hands-on STEM and STEAM projects in middle school to building leadership skills and college readiness in high school, Girls Inc. girls receive the support and the opportunities they need to thrive. Girls Inc. of Alameda County's operating budget is \$7M with 100 staff in our downtown Oakland Simpson Center for Girls and in more than 15 schools and satellite centers across Alameda County.

### **About the Role**

The Eureka! Teen Achievement Program is an intensive five-year program serving girls and gender expansive youth in grades 8 – 12, designed to build their confidence and skills, prepare them for college success, and foster their career interest in science, math, arts, and technology. During the 4-week intensive Eureka! Summer program, Rookies (8th grade) and Vets (9th grade) who are in the first two years of Eureka! attend daily classes in Innovating with STEAM (Science, Technology, Engineering, Arts and Math), high school readiness, sports, swimming, sisterhood, and health and sexuality. The program is enhanced by weekly educational field trips and special events.

Eureka! Summer Program- Sports/Fitness Program Leader is a positive, fun, and active facilitator that is willing to challenge the Rookies and Vets to take positive risks and develop their skills in swimming.

### **DATES/HOURS:**

- Training/Planning: 6/3/24 – 6/14/24, 30 hours/week, Mon-Fri during the hours of 10am-4pm
- Program Dates: 6/17/24 – 7/15/24, 30 hours/week, Mon-Fri during the hours of 8am/8:30am-4pm/4:30pm



## Job Summary

The Eureka! Summer Sports/Fitness Program Leader will work collaboratively with another Sports Instructor to develop curriculum for a four-week curriculum, that is fun, gender non-conforming and creates development in the Rookies and Vets abilities and skills in physical fitness. They will collaborate closely with the Eureka! Team, Program Coordinator to plan and engage Rookies and Vets in Eureka! while working as a team with program staff/participants in planning and implementing Eureka! field trips and special events. Specific duties are as follows:

- Perform other duties as assigned in person or in virtual workspace.
- Prep and facilitate 4 weeks of gender non-confirming indoor and outdoor sports and fitness lessons (football/volley/self-defense/soccer/tennis/etc.) for Rookies and Vets.
- Facilitate mediations and support staff with behavior management policies.
- Participate in Eureka! Program staff and dept training and program preparation activities
- Create a safe, respectful youth development-learning environment
- Facilitate independence, conflict resolution, and positive risk-taking in the program participants
- Work closely with the Eureka! Rookie-Vet Program Coordinator and Program Assistant to track participants' progress and attendance
- Maintain organization of the program space, program and communal supplies and paperwork
- Effectively utilize prep time to prepare for activities and classroom observation
- Supervise Eureka! Summer participants during breakfast, lunch periods and swimming classes, as necessary
- Attend and contribute to daily staff meetings
- Attend, supervise, manage and lead youth groups during weekly field trips
- Assist in planning and implementing activities for Eureka! "Special Events" including: Field Trips; Eurekaathon, Celebration, Eureka! Evaluation
- Supervise Rookies and Vets at the designated summer program location and field trips including behavior management, exercising safety protocols, attendance, and encouraging participants to learn and take risks
- Assist with Eureka! Clean Up, and Eureka! Evaluation
- Other duties as assigned.

## About You

- Experience with and enthusiasm for team sports
- Experience working with youth in educational or recreational settings; coaching experienced preferred
- Experience with lesson plan and curriculum development
- Understanding of a youth development programming model
- Current CPR/AED Certification
- Current First Aid Certification
- Demonstrated ability to be professional, creative, innovative, and flexible



- High level of cultural awareness with experience working with youth representing diverse cultures, ethnicities, languages, and abilities.
- Enthusiasm and excitement for working with rising 8th and 9th grade girls
- Ability to manage small to mid-size groups of teens in a safe, respectful environment.
- Ability to conduct mediations and follow behavior management protocol.
- Knowledge of and commitment to girl-centered programs
- Working knowledge of Microsoft Outlook, Word, Power point, Excel and Zoom
- Excellent verbal and written communication skills necessary to work with youth and co-workers and preparing lesson plans.
- Bilingual (English/Spanish/Cantonese) highly desired but not essential.
- Background clearance from the Department of Justice
- Ability to lift 50 lbs.
- Instructor must be available to work all dates and times of the summer program

### What We Offer

- Compensation: *Base \$18.50 to \$20.00 per hour at 30 hours per week*
- Professional development/training

### Equal Opportunity Employment State

Girls Inc. of Alameda County is committed to upholding an inclusive work community that reflects the rich diversity of our girls, their families and caregivers, the community members we serve, and our geographic region. We prioritize using an equity lens to: provide culturally responsive programming and resources to those with the least access, and value culture and difference in the office, our programs, and in the community. Through discussion, awareness, and practice, we commit to continuous improvement with the goal of every person in our community knowing the value of this commitment, embodying it, and bringing it to life.

Girls Inc. of Alameda County is committed to providing equal employment opportunities to all qualified applicants for employment and does not discriminate on the basis of race, political belief, religion, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status, sex, gender or gender identity, gender expression, age, sexual orientation, military or veteran status, or any other factor not related to ability to successfully fulfill the requirements of the position.

For more information about Girls Inc. of Alameda County, please view our website at [www.girlsinc-alameda.org](http://www.girlsinc-alameda.org)

